

LODGE ATTRACTIONS

The Lodge Attraction Form MUST be presented to the House Committee for approval prior to proceeding.

A LODGE ATTRACTION is a one-off event that does not require any additional resources of the Lodge with the sole purpose of promoting members to attend for a special occasion. House Committee approval is required before it is confirmed on the Lodge calendar.

Example: A car show or boutique that coincides with a Sunday breakfast.

The House Committee meetings are held the 1st Monday of each month at 7pm. Plan on attending the meeting to present your Lodge Attraction with the required information on the form. You may also email the Lodge Attraction form to the House Committee Chair for HC approval.

First, check with the Lodge office to find if there are any conflicts with date you're requesting, then submit your Lodge Attraction form information to the House Committee. Once it's approved, your event will be booked on the Lodge calendar.

Next, forward a copy of your Lodge Attraction form to HC Chair, Nina McCann for approval @

Nina McCann @ nina.mccann@icloud.com

Please Note: If your attraction requires the sale of tickets or the resources of the kitchen to prepare food, you will need to fill out a SMALL EVENT PACKAGE.

MV LODGE #2444 - LODGE ATTRACTION FORM

(Approval by the House Committee is required prior to your event)

Your Name: _____

Cell Phone: _____

Name of Historical Event: _____

Type of Event: _____

Brief Description: _____

Food: YES NO Entertainment: YES NO

(If YES for FOOD, use the Small Event Package form)

REQUIRED: Entertainment agreement and invoice 2 weeks prior to event to have payment at the event.

Event Date: _____

Time of Event: Start: _____ End: _____

Location: Main Rm Bird Rm Patio Game Rm. Parking Lot

DATE SUBMITTED TO HOUSE COMMITTEE: _____

APPROVED BY HOUSE COMMITTEE:

_____	_____
_____	_____
_____	_____
_____	_____

OFFICE USE ONLY

HOUSE COMMITTEE _____

TRUSTEE _____